



**PUTRA INTERNATIONAL
(PUSAT ANTARABANGSA)**

CHECKLIST APPLICATION FOR STUDY ABROAD (OUTBOUND)

NO	REQUIRED DOCUMENTS (Please arrange the document according to the sequence given)	No. of Copy	Tick (/)
1	APPLICATION FOR STUDY ABROAD (OUTBOUND) SOK/INT/BR01/OUTBOUND	1	
2	COLOUR PICTURE (PLEASE ATTACH AT THE APPLICATION FORM)	1	
3	ORIGINAL PROPOSAL (CUMPSORY FOR GROUP APPLICATION) * PLEASE EMAIL THE COPY OF THE PROPOSAL TO : hanajohan@upm.edu.my	1	
4	COPY OF IC	1	
5	COPY OF PASSPORT (IF AVAILABLE)	1	
6	COPY OF YOUR ACADEMIC TRANSCRIPT (LATEST TRANSCRIPT)	1	
7	COVER/SUPPORTING LETTER FROM FACULTY/INSTITUTE	1	
8	COPY OF OFFER LETTER / LETTER OF APPROVAL FROM HOST UNIVERSITY	1	
9	COPY OF BANK ACCOUNT (FROM BANK OR ONLINE BANKING, A4 SIZE)	1	
10	COPY OF FLIGHT TICKET	1	
12	FORM OF UNDERTAKING FOR ADVANCE PAYMENT	1	

All enquiries regarding mobility and related forms please refer to: www.intl.upm.edu.my

COMPLETED BY APPLICANT		RECEIVED BY PUTRA INTERNATIONAL CENTRE	
Name :	Signature	Name :	Signature
Date :		Date :	