

**STANDARD OPERATING PROCEDURES (SOP) ON ENTRY OF
INTERNATIONAL STUDENTS TO MALAYSIA**

A. Pre-Arrival Process for New Students

1. Once the Immigration Department of Malaysia has approved the eVAL, the eVAL and the Travel Authorization will be auto-generated and made available for download through EMGS Website. The Travel Authorization can be downloaded from the following link below:-
<https://visa.educationmalaysia.gov.my/emgs/application/searchForm/>
2. Download, fill and sign the Letter of Undertaking and Indemnity (LOU) and obtain the travel notice from the nearest Malaysian Mission office. This form is available for download on the following link below:-
<https://visa.educationmalaysia.gov.my/guidelines/travel-authorisation-form-base.html>
3. Students from countries that requires Single-Entry Visa (SEV) to enter Malaysia are required to submit their SEV application to the nearest Malaysian Mission office.
4. Students are required to undergo the RT-PCR Covid-19 Test three (3) days before travelling to Malaysia. The RT-PCR Covid-19 test result must be translated in ENGLISH so that the respective authorities in Malaysia can inspect it.
5. Students to complete the online payment for the quarantine and the Covid-19 Screening Test through MySafeTravel (www.safetravel.myeg.com.my) / MyQr application by MyEG (www.myeg.gov.my) and provide the payment slip at the international entry point upon arrival.
6. Students are required to download the MySejahtera app from the iOS App Store, Google Play Store or Huawei AppGallery to complete all the required information three (3) days prior to the arrival date.

B. Pre-Arrival Process for Existing Students

7. All existing students that intend to enter Malaysia must submit their Travel Authorization application through the EMGS website. Once it is approved, Travel Authorization will be made available for download through EMGS Website. The Travel Authorization can be downloaded from the following link below:-
<https://visa.educationmalaysia.gov.my/emgs/application/searchForm/>
8. Download, fill and sign the Letter of Undertaking and Indemnity (LOU) and obtain the travel notice from the nearest Malaysian Mission office. This form is available for download on the following link below:-
<https://visa.educationmalaysia.gov.my/guidelines/travel-authorisation-form-base.html>

9. Students are required to undergo the RT-PCR Covid-19 Test three (3) days before travelling to Malaysia. The RT-PCR Covid-19 test result must be translated in ENGLISH so that the respective authorities in Malaysia can inspect it.
10. Students to complete the online payment for the quarantine and the Covid-19 Screening Test through MySafeTravel (www.safetravel.myeg.com.my)/MyQr application by MyEG (www.myeg.gov.my) and provide the payment slip at the international entry point upon arrival.
11. Students are required to download the MySejahtera app from the iOS App Store, Google Play Store or Huawei AppGallery to complete all the required information three (3) days prior to the arrival date.

C. Post-Arrival Process For New & Existing Students

12. International Students will only be allowed to enter Malaysia via KLIA and KLIA 2 entry points. International Students that attempt to enter Malaysia from other entry points will be denied entry and may risk being deported to their country of origin.
13. Students are required to comply with the mandatory quarantine for seven (7) or ten (10) days upon arrival to Malaysia before continuing their studies. This is subject to them furnishing their RT-PCR Covid-19 test results at the international arrival gate. International students that are not able to provide RT-PCR Covid-19 test results or if the test results are not valid/acceptable by Ministry of Health, the students will be subjected to a quarantine period of ten (10) days.
14. Kindly note that all fees imposed by the Government of Malaysia including the Covid-19 detection test, quarantine cost, and hospital admittance fee (if required) must be borne by the international student.

CHARGES FOR COVID-19 SCREENING TEST AT INTERNATIONAL ENTRY GATE & MOH FACILITY	
COVID-19 SCREENING TEST	FEE (RM)
RT-PCR	250
RTK ANTIGEN	120
QUARANTINE COST	
ACCOMODATION/OPERATIONAL COST	FEE (RM)
Accommodation Cost (RM150.00/day)	1,500 (10 days of quarantine)
	1,050 (7 days of quarantine)
Fixed Charges (Quarantine Station Operations)	2,600

15. During the Quarantine Period, students will be subjected to undergo:
 - RT-PCR/RTK Ag COVID-19 swab test on the 5th day of the quarantine period (For those that are subjected to a quarantine period of seven (7) days)

- RT-PCR/RTK Ag COVID-19 swab test on the 8th day of the quarantine period (For those that are subjected to a quarantine period of ten (10) days)
16. Once the quarantine period is completed, students will be issued with a Release Order by the National Disaster Management Agency (NADMA).
17. All of UPM's international students are required to fill up this form <https://forms.gle/fGDBuBCeoMTGSCGD7> once they have checked-in at the Quarantine Centre. i-PUTRA will use this information to arrange for pick up and placement at a temporary location at one of the university residential college (only available upon request). Transport arranged by Student Affairs Division/University Officials from Quarantine Centre to UPM/student existing residential is free of charge, however, should the student need a temporary place at the university residential college a standard fees apply. **Please note, this transport service is only from 1 March 2021 - 21 March 2021.**
18. As part of the eVAL application process, the following must be fulfilled:-
- Submit the 'Declaration of Accommodation'
 - Submit 'Declaration for Commencement of Online Classes' (applicable only for eVAL application that has been submitted prior to 1st January 2021)
 - Ensuring the validity of student's passport must be at least 18 months

19. Declaration of Accommodation

Downloaded from the following link below:

<https://forms.gle/kKFxGSBPR6APzVUz5>

20. Declaration for Commencement of Online Classes

i-PUTRA will submit the 'Declaration for Commencement of Online Classes' if a student has been pursuing his/her course of study online. If the student will only commence his/her studies upon arrival in Malaysia, i-PUTRA will submit a new offer letter indicating the revised intake registration date.