	PUTRA INTERNATIONAL (PUSAT ANTARABANGSA)
	CHECKLIST APPLICATION FOR STUDY ABROAD (OUTBOUND)

Instruction:

Please number the document according to the checklist given and separate the two documents according to their parts using **ONLY paper clips**. The numbers need to be written on the top left of each document.

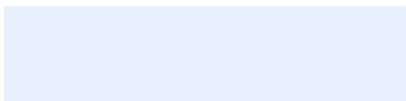
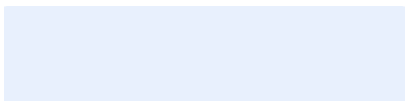
Part A: Documents for Application

NO.	REQUIRED DOCUMENTS (Please number and arrange the document according to the sequence given)	No. of Copy	Tick (/)
1	Supporting Letter or email from Faculty/Institute/College	1	
2	Application for study abroad outbound [OPR/INTL/BR02/OUTBOUND] that was fully endorsed by faculty/college/institute.	1	
3	Passport Picture (Please attach the picture to the Application Form)	1	
4	Scanned copy of IC (For Local student) / Passport (For International Student)	1	
5	Latest Academic Transcript	1	
6	Offer Letter /Letter of Approval from Host University	1	
7	Fully endorsed proposal (compulsory for own-initiative mobility application)	1	

Part B: Documents for Payment (If applicable)

NO.	REQUIRED DOCUMENTS (Please number and arrange the document according to the sequence given)	No. of Copy	Tick (/)
1	Form of undertaking for advance payment	1	
2	Scanned copy of IC	1	
3	Copy of bank account statement (from the bank or online banking, A4 size)	1	
4	Copy of flight ticket / Boarding Pass	1	

All enquiries regarding mobility and related forms please refer to: www.intl.upm.edu.my

COMPLETED BY APPLICANT	RECEIVED BY PUTRA INTERNATIONAL CENTRE
 Signature	 Signature
Name : Date :	Name : Date :